

RETAIL STORE SUPERVISORS

Job Description:

- Attend to customers' needs and enquiries on products
- Achieve and exceed sales target for the store
- Train and supervise the retail team
- Handle day-to-day supervision of retail shop operations
- Management of inventory and stock take
- Handle the replenishment of stocks with the team
- Ensure good customer service

Job Requirements:

- GCE O/A level, Diploma in Marketing, Retail Management or Business
- Minimum 3 to 4 years' retail sales experience with at least 1 year's supervisory management
- Possess good knowledge of customer service standard
- Result and sales oriented attitude
- Independent, energetic, well-groomed, pleasant and friendly disposition
- Strong communication skills in English
- Good working knowledge of MS Office
- Prepared to work retail hours, including weekends and public holidays
- Ability to start work immediately or within short notice will be an added advantage
- **Singaporeans & SPRs only**